

# Registry of Educational Personnel (REP) Update – November 12, 2004

## **Warning Messages**

This message is being sent to the REP Listserv and all authorized users of the REP application.

Four warning messages have been added to the REP error check for the Fall 2004 REP Submission. When a warning message appears, your record will still be saved/updated. The purpose of the "Warning" message is to alert the district to take a second look at the data submitted to ensure its accuracy. Three of the warning messages are illustrated in the REP User's Guide.

## Field 10 - School Code or School Assignment

At least one of the school/facility codes reported for (first name, last name) is foreign to the district number of the authorized user. The staff member was reported in (school/facility code, district name, district code). Please verify that this staff member does work in the school/facility reported.

#### Field 15 - Racial/Ethnic

The racial/ethnic code reported for this employee is different from the code reported for this employee in a prior submission. Please verify that the racial/ethnic code reported is valid for this employee.

### Field 25 - Employment Status: Code 97 New Teacher

Code 97 indicates that this teacher is in his/her first three years of employment in the profession of teaching. However, the date of hire you reported indicates that s/he has been employed by this district for longer than three years. Please verify that this teacher is in his/her first three years of employment in the profession of teaching.

## Field 25 - Employment Status: Code 99

Code 99 indicates that this is an experienced teacher is placed in a regular teaching position. However, the date of hire you reported indicates that s/he has been employed by the district for less than three years. Please verify that this teacher has more than three years employment in the profession of teaching.

Center for Educational Performance and Information